

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

MEETING MINUTES

FEBRUARY 3, 2025

The Annual Reorganization Meeting of The Southeast Morris County Municipal Utilities Authority (“SMCMUA”) was held on Monday, February 3, 2025, at 6:00 PM prevailing time in the Board Room at the offices of SMCMUA at 19 Saddle Road, Cedar Knolls, New Jersey.

The Chairman called the meeting to order at 6:00 PM and began the meeting with the Statement of Public Notice (Sunshine Law), attached and caused same to be entered into the minutes of the meeting.

ROLL CALL

PRESENT: Chairman Marucci; Members Chumer, Clarke, Huber, Kiracofe, Loughman, Rotando and Webster

ABSENT: None

Also present were the following: Drew Saskowitz, Executive Director; Charles Maggio, Chief Financial Officer; Celenia Mercado, Operations Risk Manager; Clare Peragine, Water Quality Assistant Manager; Jerremy Jonach, IT Infrastructure Assistant Manager; Deyvi Hernandez, Operations Supervisor; Heather Brandao, Assistant HR Director; Alexis Bozza, Executive Administrative Assistant; and David J. Ruitenber, Esq., General Counsel to the SMCMUA.

OATH OF OFFICE FOR REAPPOINTED MEMBERS HUBER AND ROTANDO

Mr. Ruitenber administered the oath of office to Max Huber and Ralph Rotando who had been reappointed to SMCMUA’s Board of Members.

ELECTION OF OFFICERS

Chairman Marucci stated it was the annual organizational meeting of The Southeast Morris County Municipal Utilities Authority. The next item on the agenda was the election of officers for the current year.

Chairman Marucci stated that the following officers were to be elected to hold office until the next annual meeting and selection of their successors: Chairman, Vice Chairman, Secretary, Assistant Secretary, Treasurer, and Assistant Treasurer.

Member Webster nominated Member Huber for the office of Chairman. Member Kiracofe seconded the nomination. There were no other nominations. Member Huber was unanimously elected.

Chairman Marucci turned the meeting over to Chairman Huber.

Chairman Huber stated the next office to be filled was Vice Chairman. Member Rotando nominated Member Webster for the office of Vice Chairman. Member Chumer seconded the nomination. Member Webster was unanimously elected.

Chairman Huber stated the next office to be filled was Secretary. Member Webster nominated Member Loughman for the office of Secretary. Member Marucci seconded the nomination. Member Loughman was unanimously elected.

Chairman Huber stated the next office to be filled was Treasurer. Member Webster nominated Charles Maggio for the office of Treasurer. Member Rotando seconded the nomination. Charles Maggio was unanimously elected.

Chairman Huber stated the next office to be filled was Assistant Secretary. Member Webster nominated Alexis Bozza for the office of Assistant Secretary. Member Rotando seconded the nomination. Alexis Bozza was unanimously elected.

Chairman Huber stated the next office to be filled was Assistant Treasurer. Member Webster nominated Drew Saskowitz for the office of Assistant Treasurer. Member Chumer seconded the nomination. Drew Saskowitz was unanimously elected.

#### REORGANIZATION RESOLUTIONS

Chairman Huber stated the next item on the agenda was the consideration of the annual organization resolutions required by the Public Meetings Law and explained the resolutions.

##### 1. DESIGNATION OF OFFICIAL NEWSPAPER

Chairman Huber stated that the Daily Record shall be designated as the Official Newspaper of SMCMUA for publication and notice requirements. Member Rotando offered the following Resolution:

#### RESOLUTION NO. 09-25

##### DESIGNATION OF OFFICIAL NEWSPAPER

“COPY ANNEXED”

Member Webster seconded the motion which was unanimously adopted.

##### 2. DESIGNATION OF NEWSPAPERS TO RECEIVE NOTICES PURSUANT TO OPEN PUBLIC MEETINGS LAW

Chairman Huber stated that the Daily Record, the Star Ledger and such other newspapers published within the territory served by SMCMUA as the Chairman may from time to time

designate, shall be designated as the newspapers to receive notices pursuant to the provisions of the "Open Public Meetings Law". Member Chumer offered the resolution:

RESOLUTION NO. 10-25

DESIGNATION OF NEWSPAPERS TO RECEIVE NOTICES PURSUANT TO OPEN PUBLIC MEETINGS  
LAW

"COPY ANNEXED"

Member Loughman seconded the motion which was unanimously adopted.

3. APPROVAL OF SCHEDULE OF MEETINGS

The Members reviewed a draft schedule of meetings for 2025. Member Kiracofe offered the following Resolution:

RESOLUTION NO. 11-25

APPROVAL OF SCHEDULE OF MEETINGS

"COPY ANNEXED"

Member Chumer seconded the motion which was unanimously adopted.

4. ESTABLISHMENT OF COMMITTEES

Chairman Huber stated that the By-Laws of SMCMUA provide for the appointment of standing committees and in accordance with the past practice has prepared a resolution establishing these committees. The Members reviewed the list of committees as designated by the Chairman. Member Rotando offered the following Resolution:

RESOLUTION NO. 12-25

ESTABLISHMENT OF COMMITTEES

"COPY ANNEXED"

Member Chumer seconded the motion which was unanimously adopted.

5. APPROVE BANKING RESOLUTIONS

The Members reviewed a memorandum from the Chief Financial Officer dated January 23, 2025, where Depository and Signing Resolutions and/or Authorizations for use of TD Bank and Santander Bank as institutions for banking purposes are required for the year 2025. A resolution is also required in order to authorize signature cards with the appropriate Authority officers. Member Webster offered the following Resolution:

RESOLUTION NO. 13-25

APPROVE BANKING RESOLUTIONS

“COPY ANNEXED”

Member Chumer seconded the motion which was unanimously adopted.

PUBLIC DISCUSSION

Chairman Huber stated the next portion of the meeting was set aside for public discussion and asked if any members of the public were present and would like to address the Board. No one was present. The Chairman then closed the public portion of the meeting.

MOTION APPROVING MINUTES OF JANUARY 16, 2025

Copies of the minutes of the meeting held on January 16, 2025, were distributed to the members prior to the meeting for review and comment. Member Rotando moved that the minutes be adopted as presented. Member Kiracofe seconded the motion which was duly adopted by the remaining members.

RESOLUTION APPROVING CLOSED SESSION MINUTES OF JANUARY 16, 2025

Copies of the closed session minutes of the meeting held on January 16, 2025, were distributed to the members prior to the meeting for review and comment. Member Rotando offered the following Resolution:

RESOLUTION NO. 14-25

RESOLUTION APPROVING CLOSED SESSION MINUTES OF JANUARY 16, 2025

“COPY ANNEXED”

Member Kiracofe seconded the motion which was unanimously adopted.

RESOLUTION – APPROVAL OF FEBRUARY LIST OF BILLS

Copies of the bill list for February 2025 were distributed to the members prior to the meeting for comment and approval. Member Kiracofe moved to approve the list of bills and offered the following resolution:

RESOLUTION NO. 15-25

RESOLUTION AUTHORIZING PAYMENT OF LIST OF BILLS FOR FEBRUARY 2025

“COPY ANNEXED”

Mr. Ruitenbergh stated that, for this resolution and for all resolutions included on this evening's agenda authorizing contracts or payments, the Treasurer has provided certifications confirming adequate funds for each such purpose in the 2025 budget. To the extent the resolution anticipates payments beyond 2025, any and all such anticipated payments will be subject to approval and inclusion by the Authority in such future years' budgets.

Member Marucci seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Huber; Members Chumer, Clarke, Kiracofe, Loughman, Marucci, Rotando and Webster

NOES: None

#### OTHER BUSINESS

A. Resolution Approving 2025 Investment Program

Copies of the 2025 Investment Program prepared by the Chief Financial Officer dated January 20, 2025, were distributed to the members prior to the meeting for review and comment. Member Rotando offered the following resolution:

#### RESOLUTION NO. 16-25

#### RESOLUTION APPROVING 2025 INVESTMENT PROGRAM

"COPY ANNEXED"

Member Kiracofe seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Huber; Members Chumer, Clarke, Kiracofe, Loughman, Marucci, Rotando and Webster

NOES: None

B. Resolution Authorizing Fleet Vehicle Maintenance and Repair Services

SMCMUA requested proposals for fleet vehicle maintenance and repair services to be performed throughout 2025. The Executive Director reviewed the proposal received from Shade Tree Garage. In a memorandum dated January 27, 2025, the Executive Director recommends authorizing the use of Shade Tree Garage for fleet vehicle maintenance and repair services in the not to exceed amount of \$40,000.00, a copy of which memorandum was reviewed by the Members. These purchases are being made without public bidding as being less than the bidding threshold of \$44,000.00 provided in the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.). The vendor completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris

in the previous one year, and will prohibit them from making any reportable contributions through 2025. Member Rotando offered the following resolution:

RESOLUTION NO. 17-25

RESOLUTION AUTHORIZING FLEET VEHICLE MAINTENANCE AND REPAIR SERVICES

“COPY ANNEXED”

Member Webster seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Chumer, Clarke, Huber, Kiracofe, Loughman, Rotando and Webster

NOES: None

C. Report of the Technology and Risk Management Committee

The Members reviewed a report of the Technology and Risk Management Committee meeting held on January 16, 2025.

SUCH OTHER MATTERS TO LEGALL COME BEFORE THE BOARD

Mr. Saskowitz took the opportunity to introduce the following management staff members to the Board: Clare Peragine, Water Quality Assistant Manager; Jerremy Jonach, IT Infrastructure Assistant Manager; and Deyvi Hernandez, Operations Supervisor.

ADJOURNMENT

There being no further business, Member Rotando moved that the meeting be adjourned, and Member Chumer seconded the motion. The meeting adjourned at 6:32 PM.

THE SOUTHEAST MORRIS COUNTY  
MUNICIPAL UTILITIES AUTHORITY

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ALEXIS BOZZA  
Assistant Secretary

## SUNSHINE LAW STATEMENT

Adequate notice of this meeting has been provided in accordance with the provisions of the “Open Public Meetings Act”, in the following manner:

1. By posting a copy of the Annual Notice of SMCMUA’s regular meetings on the Bulletin Board at SMCMUA’s offices at 19 Saddle Road, Cedar Knolls, New Jersey, and by delivering copies of such notice for posting at similar public places in the municipal buildings of the Town of Morristown, the Townships of Hanover and Morris and the Borough of Morris Plains on February 5, 2024; and
2. By providing copies of the Annual Notice to the clerks of the Townships of Chatham, Harding, Mendham, Randolph and Parsippany-Troy Hills, the Boroughs of Florham Park, Madison and Wharton, and the County of Morris on February 5, 2024; and
3. By providing copies of the Annual Notice for publication to the Daily Record and the Star Ledger on February 5, 2024.



19 Saddle Road  
 Cedar Knolls, NJ 07927  
 (973) 326-6880  
 (973) 326-6864  
 customerservice@smcmua.org  
 smcmua.org

Resolution No. 09-25

RESOLUTION DESIGNATING OFFICIAL NEWSPAPER

BE IT RESOLVED that The Daily Record be designated as the Official Newspaper of The Southeast Morris County Municipal Utilities Authority for publication and notice requirements.

\* \* \* \* \*

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on February 3, 2025.

  
 ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

<u>Member</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Michael Chumer	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arthur Clarke	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nathan Kiracofe	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew Loughman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nicola Marucci	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ralph Rotando	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Webster	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chairman Max Huber	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Board Members

Morristown:  
Arthur Clarke  
Max Huber

Morris Township:  
Michael Chumer  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe  
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio





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Resolution No. 10-25

RESOLUTION DESIGNATING NEWSPAPERS TO RECEIVE NOTICES  
PURSUANT TO THE OPEN PUBLIC MEETINGS LAW

BE IT RESOLVED that The Daily Record and The Star-Ledger, and such other newspapers published within the territory served by the Authority as the Chairman may from time to time designate, be designated as the newspapers to receive notices pursuant to the provisions of the "Open Public Meetings Law", P.L. 1975, c. 231.

\* \* \* \* \*

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on February 3, 2025

  
 ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

<u>Member</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Michael Chumer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arthur Clarke	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nathan Kiracofe	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew Loughman	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nicola Marucci	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ralph Rotando	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Resolution No. 11-25

RESOLUTION APPROVING SCHEDULE OF MEETINGS FOR 2025

BE IT RESOLVED that the schedule of regular meetings presented to the Members and annexed hereto, be approved; and the Secretary be authorized and directed to post, file and deliver notice of such schedule as required by and pursuant to the provisions of the Open Public Meetings Law.

\* \* \* \* \*

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on February 3, 2025.

  
ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

<u>Member</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Michael Chumer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arthur Clarke	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nathan Kiracofe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew Loughman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nicola Marucci	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ralph Rotando	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Webster	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chairman Max Huber	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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ANNUAL NOTICE

SCHEDULE OF MEETINGS

Pursuant to P.L. 1975, c. 231, Section 13, known as the "Open Public Meetings Act", The Southeast Morris County Municipal Utilities Authority gives notice that it will hold regular meetings on the dates listed.

2025

February		20
March	6	20
April	3	24
May	1	15
June	5	19
July	3	17
August	7	21
September	4	18
October	2	16
November	6	20
December	4	18

2026

January	8	15
February	2 (Reorganization Meeting at 6:00 PM)	

All meetings will be held at SMCMUA's offices, 19 Saddle Road, Cedar Knolls (Hanover Township), New Jersey 07927, at 7:00 PM, except as indicated above or unless notice is given to the contrary.

Dated: February 3, 2025



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Resolution No. 12-25

RESOLUTION ESTABLISHING COMMITTEES FOR 2025

BE IT RESOLVED that pursuant to the By-Laws of SMCMUA, there be established the following standing committees, each to consist of three members to be appointed by the Chairman of SMCMUA.

- Engineering Committee
- Finance Committee
- Personnel Committee
- Technology and Risk Management Committee

The Chairman appointed the following members to these Standing Committees:

ENGINEERING COMMITTEE

- Nicola Marucci, Chair
- Nathan Kiracofe
- Ralph Rotando

FINANCE COMMITTEE

- Arthur Clarke, Chair
- Matthew Loughman
- Patricia Webster

PERSONNEL COMMITTEE

- Patricia Webster, Chair
- Arthur Clarke
- Ralph Rotando

TECHNOLOGY AND RISK MANAGEMENT COMMITTEE

- Matthew Loughman, Chair
- Nicola Marucci
- Michael Chumer

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 Max Huber

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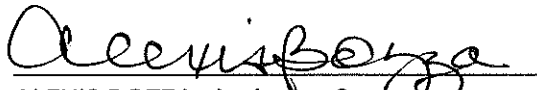


BE IT FURTHER RESOLVED that an Ad Hoc Special Committee to be known as the "Lead Service Line Regulation Committee" be and the same is hereby established which shall be comprised of the following Members: Ralph Rotando, Michael Chumer and Nathan Kiracofe, and shall be chaired by Member Rotando.

BE IT FURTHER RESOLVED that the Lead Service Line Regulation Committee shall operate in the same manner as set forth in the By-Laws for the Authority's Standing Committees.

\* \* \* \* \*

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on February 3, 2025

  
 ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

<u>Member</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Michael Chumer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arthur Clarke	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nathan Kiracofe	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew Loughman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nicola Marucci	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ralph Rotando	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Webster	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chairman Max Huber	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



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Resolution No. 13-25

RESOLUTION APPROVING BANKING RESOLUTIONS

RESOLVED, that the attached Depository and Signing Resolutions and/or Authorizations for TD Bank and Santander Bank, be and the same are hereby approved and adopted.

AND BE IT FURTHER RESOLVED that the appropriate officers of SMCMUA be and are hereby authorized and directed to execute and deliver any and all documents implementing the above authorization.

\* \* \* \* \*

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on February 3, 2025.

  
 ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

<u>Member</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Michael Chumer	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arthur Clarke	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nathan Kiracofe	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew Loughman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nicola Marucci	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ralph Rotando	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Webster	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chairman Max Huber	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Board Members

Morristown:  
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Max Huber

Morris Township:  
Michael Chumer  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe  
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio



America's Most Convenient Bank®

GOVERNMENTAL ENTITY CERTIFICATE OF RESOLUTION (For Deposit Accounts)

Depositor (Name of Governmental Entity): SOUTHEAST MORRIS COUNTY M. U. A. 19 SADDLE ROAD CEDAR KNOLLS, NJ 07927
Address:
Financial Institution: TD Bank, N.A 11000 Atrium Way Mt. Laurel, NJ 08054

I HEREBY CERTIFY that I am the duly elected and qualified Authorized Governmental Agent and keeper of records for the Depositor (also referred to as "Governmental Entity") named above, that the following is a true and complete copy of a Resolution duly adopted at a meeting of the Governing Body of said Governmental Entity held on, or dated on February 3, 2025 in accordance with the law and the by-laws of, or consent of, said Governmental Entity, and that my delivery of this Certificate of Resolution to Financial Institution certifies to Financial Institution that such Resolution is still in full force and effect.

I FURTHER CERTIFY that the name of the Depositor set forth above is the complete and correct name of the Governmental Entity and that the Governmental Entity is organized and existing under and by virtue of the laws of the State/Commonwealth/District of New Jersey a Governmental Entity.

RESOLVED, that the Financial Institution named above, at any one or more of its offices or branches, be and it hereby is designated as a Financial Institution of and depository for the funds of this Governmental Entity, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies (including electronic orders) bearing the signature of, or as otherwise authorized by, any one (1) of the following officers, employees or agents of this Governmental Entity ("Agents"), whose actual signatures are shown below:

Table with 3 columns: Title, Name, Signature. Rows include Treasurer (Charles Maggio), Assistant Treasurer (Drew Saskowitz), Chairman (Max Huber), Vice Chairman (Patricia Webster), Secretary (Matthew Loughman).

FURTHER RESOLVED, the Agents, whose names and signatures appear above, are hereby authorized to open and maintain a deposit account or accounts of the Governmental Entity with the Financial Institution, subject to the terms and conditions of the Business Deposit Account Agreement, as it may be amended from time to time (the "Account Agreement").

FURTHER RESOLVED, that the Financial Institution is hereby directed to accept and pay without further inquiry any item or payment order drawn against any of the Governmental Entity's accounts with the Financial Institution bearing the signature of or as otherwise authorized by any such Agents even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed, or payment order authorized, in accordance with the resolutions contained herein, or the application or disposition of such item or payment order or the proceeds of the item or payment order.

FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by this Governmental Entity for deposit with the Financial Institution, or for collection or discount by the Financial Institution, and to accept drafts and other items payable at the Financial Institution.

FURTHER RESOLVED, that the above named agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions or purposes for which funds, checks or items of the Governmental Entity may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions.

FURTHER RESOLVED, that the authority hereby conferred upon the above named Agents shall be and remains in full force and effect until written notice of the revocation thereof shall have been delivered to and received by the Financial Institution at the location where an account of the Governmental Entity is maintained and Financial Institution has had a reasonable period of time to act upon such notice.

I FURTHER CERTIFY that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing resolutions now stand of record on the books of the Governmental Entity; that they are in full force and effect and have not been modified in any manner whatsoever.

IN TESTIMONY WHEREOF, I have hereunto set my hand on February 3, 2025 and attest that the signatures set opposite the names listed above are their genuine signatures.

CERTIFIED TO AND ATTESTED BY:

SEAL

X
Authorized Governmental Agent or Assistant Authorized Governmental Agent
Alexis Bozza, Assistant Secretary
(Title)

Note: In case the Authorized Governmental Agent or other certifying officer is designated by the foregoing resolutions as one of the signing officers, this certificate should also be signed by a second Officer or Director of the Governmental Entity and that the Financial Institution shall be and is authorized to honor and pay the same whether or not they are payable to bearer or to the individual order of any Agent or Agents signing the same.



### UNIVERSAL RESOLUTION

Legal Name of Business ("Depositor"):	Southeast Morris MUA	
Principal Business Street Address:	19 Saddle Road Cedar Knolls, NJ 07927	
Business Type ( <i>Check One</i> ):	<input type="checkbox"/> Corporation <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Limited Partnership <input type="checkbox"/> General Partnership <input checked="" type="checkbox"/> Government Entity <input type="checkbox"/> Other (specify):	<input type="checkbox"/> Member-managed LLC <input type="checkbox"/> Manager-managed LLC <input type="checkbox"/> Unincorporated organization or association

**CHECK ONE:**

**Certification of Resolutions:** (Must be selected for a Depositor controlled by a governing body) The undersigned is authorized by the Depositor to certify, and hereby does certify, that the Resolutions set forth below were properly adopted on \_\_\_\_\_, by the Depositor in accordance and conformity with the Depositor's governing documents, all agreements with third parties, and all laws applicable to the Depositor, have not been modified or rescinded, and are in full force and effect and binding on the Depositor.

**Adoption of Resolutions:** The undersigned does hereby adopt the Resolutions set forth the below, and certify that such Resolutions are in accordance and conformity with the Depositor's governing documents, all agreements with third parties, and all laws applicable to the Depositor.

### Resolutions

RESOLVED: That Santander Bank, N.A. (the "Bank") be, and hereby is, designated a depository of funds of the Depositor subject to the terms and conditions of the Business Deposit Account Agreement, with authority to accept at any time for the credit of the Depositor deposits in checking, savings, money market savings, term or any other account, by whomsoever made in whatever manner endorsed; and

RESOLVED: That the Bank shall not be liable in connection with the collection of such items that are handled by the Bank without negligence and the Bank shall not be liable for the acts of its agents, subagents or for any other casualty; and

RESOLVED: That the Depositor assumes full responsibility for and shall indemnify the Bank against all losses, liabilities and claims resulting from payments, withdrawals or orders made or purported to be made in accordance with, or from actions taken in good faith and in reliance upon, these Resolutions; and

### Payment Orders

RESOLVED: That the Bank be, and hereby is, authorized and directed to certify, pay or otherwise honor all checks, drafts, notes, bills of exchanges, acceptances, undertakings and other instruments or orders for the payment, transfer or withdrawal of money for whatever purpose and to whomsoever payable when such instruments and orders are properly made, signed, or endorsed by the signature, the actual or purported facsimile signature or the oral direction of any of the authorized signers below; provided, however, that any check, draft, note, bill of exchange, acceptance, undertaking or other instrument for the payment, transfer or withdrawal must bear the actual or purported facsimile signature of any of the authorized signers below; and





RESOLVED: That any authorized signer acting alone be, and hereby is, authorized on behalf of the Depositor to endorse, negotiate and collect any and all checks, drafts, notes, bills of exchange, acceptances, undertakings and other instruments and to open and close and update information on any account of the Depositor at the Bank; and

**Funds Transfers**

RESOLVED: That any of the authorized signers below acting alone be, and hereby is, authorized on behalf of the Depositor to instruct, orally or by such other means as the Bank may make available to Depositor, the Bank to initiate the transfer of funds by wire, telex, automated clearinghouse, book entry, computer or such other means, and to execute agreements with the Bank for the transfer of funds from any of Depositor’s accounts and to delegate from time to time to other persons the authority to initiate the transfer of funds from any such account; and

**Additional Resolutions**

RESOLVED: That any authorized signer acting alone be, and hereby is, authorized on behalf of the Depositor to enter into a written lease for the purpose of renting, maintaining and accessing a safe deposit box and any authorized signer is authorized to terminate the lease; and

RESOLVED: That the Bank may rely on any signature, endorsement or order and any facsimile signature or oral instruction reasonably believed by the Bank to be made by an authorized signer, and the Bank may act on any direction of an authorized signer without inquiry and without regard to the application of the proceeds thereof, provided that the Bank acts in good faith; and

RESOLVED: The Bank may rely on this document and on any certificate by an authorized representative of the Depositor as to the names and signatures of the authorized signers of the Depositor until the Bank has actually received written notice of a change and has had a reasonable period of time to act on such notice; and

RESOLVED: That the Depositor agrees to notify the Bank promptly and in writing of any change in (a) these Resolutions, (b) the identity of persons authorized to sign, endorse or otherwise authorize payments, transfers or withdrawals, (c) ownership of the Depositor or the Depositor’s legal structure or status, including the Depositor’s dissolution or bankruptcy; and

RESOLVED: That any of the following named persons, or persons from time to time holding the following offices of the Depositor be, and hereby are, designated as the authorized signers to act on behalf of the Depositor in accordance with the above resolutions (fill in names of authorized individuals or titles of officers, or both):

Name	Title	Signature
Charles Maggio	Treasurer	_____
Drew Saskowitz	Assistant Treasurer	_____
Max Huber	Chariman	_____
Patricia Webster	Vice Chairman	_____
Matthew Loughman	Secretary	_____



**Incumbency Certification**

(Required only if any authorized signer is described solely by title in the previous section)

The undersigned is authorized by the Depositor to certify, and hereby does certify, that the Depositor is duly organized and in good standing in the jurisdiction in which it is organized and that the signatures below represent the true and accurate signature of the person named below and that such person holds the title corresponding to such person's name:

Name	Title	Signature
		_____
		_____
		_____
		_____

RESOLVED: That all of the following named persons are no longer designated as authorized signers on behalf of the Depositor:

Name(s): Nicola Marucci

If the Depositor is controlled by a governing body, each individual executing this document certifies and warrants that s/he is duly authorized to act on behalf of the Depositor in all matters pertaining to its rights, responsibilities and activities in connection with the foregoing, including but not limited to executing this document on behalf of the Depositor. If the Depositor is a limited liability company or partnership, each individual executing this document certifies and warrants that the undersigned are all of its members, managers or general partners, as the case may be.

IN WITNESS WHEREOF, I/we have signed this certificate on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Charles Maggio - Treasurer

\_\_\_\_\_  
Matthew Loughman - Secretary

**NOTE: If only one person signs the above certification and that person is authorized to act by the above resolutions, this certificate must be confirmed by another authorized representative of the Depositor. (Not applicable if the Depositor is a sole proprietorship or a member-managed limited liability company with a single member and the sole proprietor or single member, as applicable, signs the document.)**

CONFIRMED By: \_\_\_\_\_ Date \_\_\_\_\_





19 Saddle Road  
Cedar Knolls, NJ 07927  
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(973) 326-6864  
customerservice@smcmua.org  
smcmua.org

Resolution No. 14-25

RESOLUTION APPROVING CLOSED SESSION MINUTES

RESOLVED that the attached minutes of the Closed Session Meeting held on January 16, 2025, be and the same are hereby approved but withheld from public inspection and insertion in the regular Minute Book pending release for public disclosure pursuant to the provisions of the Open Public Meetings Act; and

BE IT FURTHER RESOLVED that the minutes be inserted in the Closed Session Minute Book of the Authority pending such disclosure.

\* \* \* \* \*

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on February 3, 2025.

  
ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

<u>Member</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Michael Chumer	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arthur Clarke	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nathan Kiracofe	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew Loughman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nicola Marucci	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ralph Rotando	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Webster	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chairman Max Huber	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Board Members

Morristown:  
Arthur Clarke  
Max Huber

Morris Township:  
Michael Chumer  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe  
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio



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Resolution No. 15-25

RESOLUTION AUTHORIZING PAYMENT OF FEBRUARY 2025 LIST OF BILLS

BE IT RESOLVED that authorization is hereby granted to make payment of the following list of bills:

OPERATING FUND

Total Salary and Wages	\$	226,478.32
Total Operating Fund Checks and Wire Transfers	\$	673,969.97

CAPITAL FUND

Total Capital Fund Expenditures	\$	<u>810,466.66</u>
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TOTAL OF FEBRUARY 2025 LIST OF BILLS	\$	1,710,914.95
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\* \* \* \* \*

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on February 3, 2025.

  
 \_\_\_\_\_  
 ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

<u>Member</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Michael Chumer	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arthur Clarke	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nathan Kiracofe	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew Loughman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nicola Marucci	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ralph Rotando	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Webster	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chairman Max Huber	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Board Members

Morristown:  
 Arthur Clarke  
 Max Huber

Morris Township:  
 Michael Chumer  
 Matthew Loughman

Morris Plains:  
 Ralph R. Rotando  
 Patricia Webster

Hanover Township:  
 Nathan Kiracofe  
 Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds available (\$1,710,914.95) for payment of the resolution entitled Resolution Authorizing Payment of February 2025 List of Bills in SMCMUA's 2025 Budget.



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CHARLES MAGGIO, Treasurer

Dated: February 3, 2025



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 customerservice@smcmua.org  
 smcmua.org

Resolution No. 16-25

RESOLUTION APPROVING 2025 INVESTMENT PROGRAM

WHEREAS, the Chief Financial Officer has submitted his recommendations for SMCMUA's 2025 Investment Program as set forth in a memorandum dated January 23, 2025, a copy of which is annexed hereto as Exhibit "A"; and

NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

1. The 2025 Investment Program recommended by the Chief Financial Officer as set forth in the attached memorandum dated January 23, 2025, be and the same is hereby adopted and approved.
2. The Chief Financial Officer is hereby authorized and directed to use the financial institutions set forth in the attached memorandum for investment purposes and to take all appropriate actions with respect thereto.

\* \* \* \* \*

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on February 3, 2025.

  
 ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

<u>Member</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Michael Chumer	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arthur Clarke	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nathan Kiracofe	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew Loughman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nicola Marucci	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ralph Rotando	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Webster	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chairman Max Huber	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Board Members

Morristown:  
 Arthur Clarke  
 Max Huber

Morris Township:  
 Michael Chumer  
 Matthew Loughman

Morris Plains:  
 Ralph R. Rotando  
 Patricia Webster

Hanover Township:  
 Nathan Kiracofe  
 Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio





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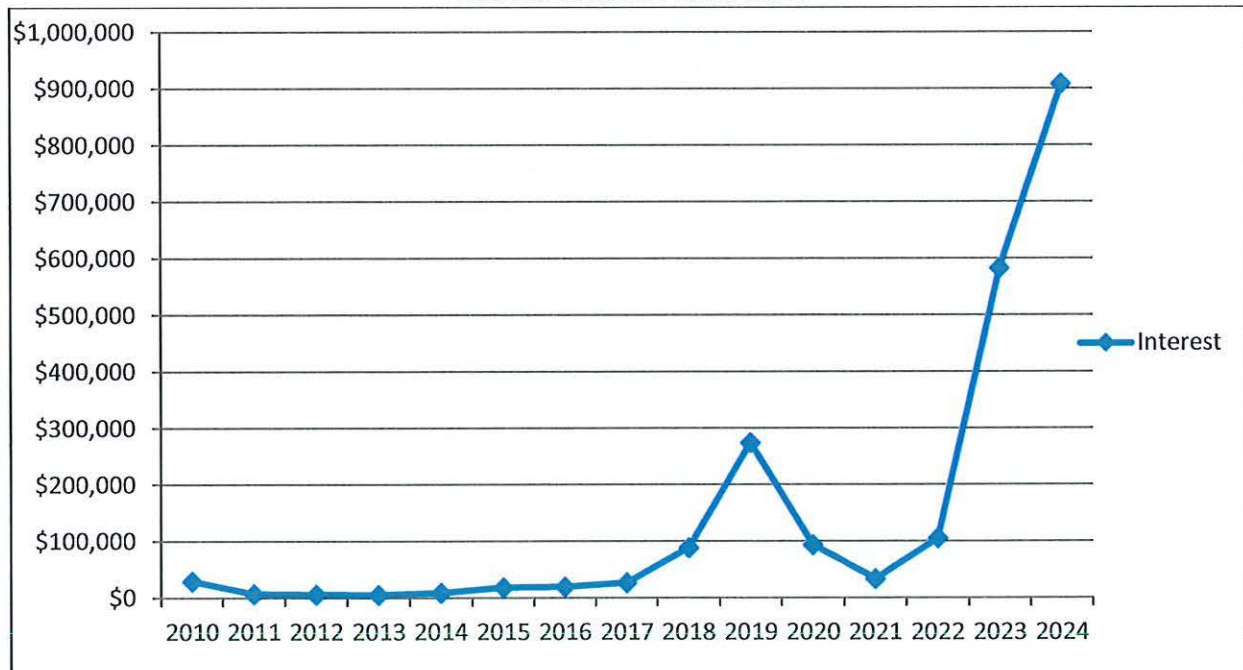
**MEMORANDUM**

TO: SMCMUA Board  
FROM: Charles Maggio, Chief Financial Officer  
DATE: January 20, 2025  
RE: 2025 Investment Program

In 2024, the General Fund monies were kept in the TD Bank General Fund, Provident Bank Money Market Fund, Santander Bank and the New Jersey Cash Management Fund. Santander Bank had a yield of 3.03% to 3.55% throughout the year. The New Jersey Cash Management Fund ended up with a 5.15% annual yield and Provident Bank stayed steady throughout the year with a .25% interest rate. We currently have the most money on deposit at our eight (8) TD Bank accounts where these accounts are also generating interest based on average daily deposits and accounting for banking expenses.

SMCMUA realized approximately \$909,104 in total interest income in 2024, as compared to \$583,522 in 2023.

**Interest Revenue 2010-2024**



GENERAL CAPITAL FUND AND GENERAL REVENUE TRUST FUND: Based on the steady and/or increasing yields of two of our three banks and the NJ Cash Management Fund, the General Fund monies were left in their respective depositories in 2024. Some monies were transferred out of Provident Bank in 2024 which was the lowest yielding bank in 2024. The balances as of December 31, 2024, were:

Santander Bank	\$1,202,596
TD Bank General Fund Checking	\$9,358,351
Provident Bank Money Market	\$2,286,951
<u>New Jersey Cash Management Fund</u>	<u>\$7,696,237</u>
Total General Fund	\$20,544,135

A transfer from the TD Bank Wire Account and TD Bank Lockbox Account to the TD Bank General Capital Account in the total amount of \$11,000,000 will take place in February. This will fund approximately 90% of the Authority's 2025 Capital Program. Any balance currently in the TD General Capital Fund account will remain to fund the remainder of the 2024 Capital program and any projects from previous year's capital programs that are still incomplete. If it is deemed necessary to move additional monies into the TD Bank General Capital Account later in the year, an updated Investment Program will be presented at a future board meeting.

In February, a transfer of the remaining balance in the Provident bank accounts (approximately \$2,286,951) to the NJ Cash Management Fund will take place, and the Provident bank accounts will be closed. The NJ Cash Management Fund is currently performing better than Provident and will increase our projected interest revenue.

After these transfers are made there will be sufficient monies in the Operating accounts to cover current expenses and maintain a cash working capital fund of 1/12<sup>th</sup> of the 2025 Operating Budget or \$1,932,567.

OPERATING FUND: At this time, all bank accounts for payroll, payroll expenses, deposits and operating expenses are with TD Bank. The balances above required minimums in these accounts are accounted for in the compensated balances calculation which helps offset all bank fees charged for transactional purposes.

CONCLUSION: Local Government Agencies are limited as to the investment instruments and terms. All investments must be covered by Governmental Unit Deposit Protection Act or GUDPA insurance and must have terms of one year and under. GUDPA protects the deposits of public funds in excess of the FDIC insured limit. This extra "insurance" cost brings the interest rates for government instruments below those seen advertised for the general public and other business investors.

Given the returns we are receiving from our banking institutions, the above recommendations regarding the transfer of funds will help SMCMUA achieve its financial goals in 2025.

For 2025, the following institutions will be used for investment and banking purposes: TD Bank, Provident Bank, Santander Bank, and New Jersey Cash Management Fund.





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Resolution No. 17-25

RESOLUTION AUTHORIZING FLEET VEHICLE MAINTENANCE AND REPAIR SERVICES

WHEREAS, SMCMUA requested proposals for fleet vehicle maintenance and repair services to be performed throughout 2025; and

WHEREAS, the Executive Director reviewed the proposal received from Shade Tree Garage; and

WHEREAS, in a memorandum dated January 27, 2025, the Executive Director recommends authorizing the use of Shade Tree Garage for fleet vehicle maintenance and repair services in the not to exceed amount of \$40,000.00, a copy of which memorandum is attached as Exhibit "A"; and

WHEREAS, these purchases are being made without public bidding as being less than the bidding threshold of \$44,000.00 provided in the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.); and

WHEREAS, the vendor completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and will prohibit them from making any reportable contributions through 2025; and

WHEREAS, the Treasurer has determined and certified in writing that the value of the Contract will exceed \$17,500.00; and

WHEREAS, funds are available and have been certified by the Treasurer; and

NOW THEREFORE, BE IT RESOLVED, by The Southeast Morris County Municipal Utilities Authority as follows:

Board Members

Morristown:  
Arthur Clarke  
Max Huber

Morris Township:  
Michael Chumer  
Matthew Loughman

Morris Plains:  
Ralph R. Rotando  
Patricia Webster

Hanover Township:  
Nathan Kiracofe  
Nicola Marucci

Executive Director: Drew Saskowitz

Chief Financial Officer: Charles Maggio

1. That the proposals received from Shade Tree Garage for fleet vehicle maintenance and repair services in the not to exceed amount of \$40,000.00, be and the same is hereby approved.
2. That the Executive Director be and is hereby authorized and directed to execute the purchase order on behalf of SMCMUA in the manner provided by law.

\* \* \* \* \*

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on February 3, 2025.

  
 ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

<u>Member</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Michael Chumer	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arthur Clarke	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Max Huber	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nathan Kiracofe	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Matthew Loughman	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ralph Rotando	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Webster	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chairman Nicola Marucci	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



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## MEMORANDUM

TO: SMCMUA Board

FROM: Drew Saskowitz, Executive Director

RE: Fleet Vehicle Maintenance and Repair Services for 2025

DATE: January 27, 2025

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The Authority's Operations Division is in need of fleet vehicle maintenance and repair services to be performed throughout 2025. The Authority has solicited proposals to multiple vendors. One proposal was received from Shade Tree Garage. Based on review of the proposal, it is requested that Shade Tree Garage be authorized for use in 2025 up to \$40,000.00.

The purchase of these services is being made without public bidding as being less than the bidding threshold of \$44,000.00 provided in the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.). The vendor has completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions through 2025.

The Treasurer has certified that funds are available in the 2025 Operating Budget Account No. 02-60-400-629 (TRANS: Vehicle & Equip Main).

CERTIFICATION OF VALUE IN EXCESS OF \$17,500 (PAY-TO-PLAY LAW)

The undersigned hereby certifies that the maximum amount for fleet vehicle maintenance and repair services authorized with Shade Tree Garage respectively exceeds \$17,500.



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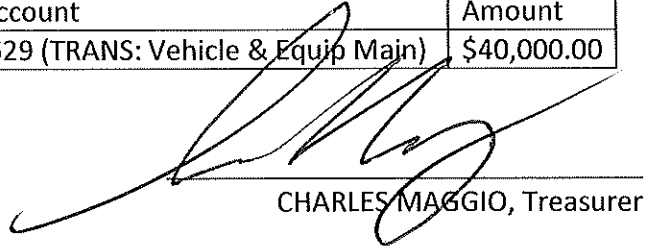
CHARLES MAGGIO, Treasurer

Dated: February 3, 2025

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds available for payment of not to exceed purchase order in SMCMUA's 2025 Budget as follows:

Vendor	Charge to Account	Amount
Shade Tree Garage	02-60-400-629 (TRANS: Vehicle & Equip Main)	\$40,000.00



CHARLES MAGGIO, Treasurer

Dated: February 3, 2025