THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

MEETING MINUTES

JANUARY 16, 2025

The Regular Meeting of The Southeast Morris County Municipal Utilities Authority ("SMCMUA" or the "Authority") was held on January 16, 2025, at 7:00 PM prevailing time in the Board Room at the offices of SMCMUA at 19 Saddle Road, Cedar Knolls, New Jersey.

The Chairman called the meeting to order at 7:00 PM and read the attached statement of Public Notice (Sunshine Law) and caused same to be entered into the minutes of the meeting.

ROLL CALL

- PRESENT: Chairman Marucci; Members Chumer, Huber, Kiracofe, Loughman and Rotando
- ABSENT: Members Clarke and Webster

Also present were the following: Drew Saskowitz, Executive Director; Charles Maggio, Chief Financial Officer; Nicholas Buono, IT Director; Alexis Bozza, Executive Administrative Assistant; and David J. Ruitenberg, Esq., Murphy McKeon.

PUBLIC COMMENT

Chairman Marucci stated the next portion of the meeting was set aside for public comment. No one from the public was present. The Chairman then closed the public comment portion of the meeting.

MOTION APPROVING MINUTES OF DECEMBER 19, 2024

Copies of the minutes of the meeting held on December 19, 2024, were distributed to the Members prior to the meeting for review and comment. Member Rotando moved that the minutes be adopted as presented. Member Huber seconded the motion which was duly adopted by the remaining Members.

RESOLUTION APPROVING CLOSED SESSION MINUTES OF DECEMBER 19, 2024

Copies of the minutes of the closed session discussion held on December 19, 2024, were distributed to the Members prior to the meeting for review and comment. Member Rotando offered the following resolution:

RESOLUTION NO. 01-25

RESOLUTION APPROVING CLOSED SESSION MINUTES OF DECEMBER 19, 2024

"COPY ANNEXED"

Member Huber seconded the motion which was duly adopted by the following vote:

YEAS: Chairman Marucci; Members Chumer, Huber, Kiracofe, Loughman and Rotando

NOES: None

RESOLUTION – APPROVAL OF JANUARY 2025 LIST OF BILLS

Copies of the bill list for January 2025 were distributed to the Members prior to the meeting for comment and approval. Member Rotando moved to approve the list of bills and offered the following resolution:

RESOLUTION NO. 02-25

RESOLUTION AUTHORIZING PAYMENT OF LIST OF BILLS FOR JANUARY 2025

"COPY ANNEXED"

Mr. Ruitenberg stated that, for this resolution and for all resolutions included on this evening's agenda authorizing contracts or payments, the Treasurer has provided certifications confirming adequate funds for each such purpose in the 2025 budget. To the extent the resolution anticipates payments beyond 2025, any and all such anticipated payments will be subject to approval and inclusion by the Authority in such future years' budgets. Member Chumer seconded the motion which was duly adopted by the following vote:

- YEAS: Chairman Marucci; Members Chumer, Huber, Kiracofe, Loughman and Rotando
- NOES: None

COMMUNICATIONS

The Members reviewed copies of the resolutions reappointing the Members for Morris Plains and Morristown.

OTHER BUSINESS

A. Resolution Authorizing Transfer of Funds between Operating Budget Appropriations

The Members reviewed a memorandum from the Chief Financial Treasurer dated January 7, 2025. Mr. Maggio advised that there are certain budget line items in the 2024 Operating Budget that require additional funding. He requested that such balances be transferred from other budget line items with a balance to those requiring additional funds to balance. Member Rotando moved and offered the following resolution:

RESOLUTION NO. 03-25

RESOLUTION AUTHORIZING TRANSFER OF FUNDS BETWEEN OPERATING BUDGET APPROPRIATIONS

"COPY ANNEXED"

Member Huber seconded the motion which was duly adopted by the following vote:

- YEAS: Chairman Marucci; Members Chumer, Huber, Kiracofe, Loughman and Rotando
- NOES: None
- B. Resolution Authorizing Extension of Contract for Consulting Services in connection with Financial Advisory Services

The Authority entered into a contract dated March 1, 2023, with Acacia Financial Group, Inc. ("Acacia"), for consulting services in connection with financial advisory services (the "Contract"). The Contract was for an initial term of one year with an option to renew by SMCMUA for up to four additional years under certain conditions as permitted by N.J.S.A. 40A:11-4.2 of the Local Public Contracts Law. On February 15, 2024, the contract was extended for a period of one year at the same terms and conditions, including price, as set forth in the contract. Mr. Maggio recommended that the Contract be extended for an additional period of one year. The Members found, based upon a memorandum of the Chief Financial Officer dated January 8, 2025, a copy of which was reviewed by the Members, that the services are being performed by Acacia under the Contract in an effective and efficient manner. The extension will be on the same terms and conditions, including price, as set forth in the contract. The maximum cost to is \$20,000.00 covering a one-year period. Member Chumer moved and offered the following resolution:

RESOLUTION NO. 04-25

RESOLUTION AUTHORIZING EXTENSION OF CONTRACT FOR CONSULTING SERVICES IN CONNECTION WITH FINANCIAL ADVISORY SERVICES

"COPY ANNEXED"

Member Loughman seconded the motion which was duly adopted by the following vote:

- YEAS: Chairman Marucci; Members Chumer, Huber, Kiracofe, Loughman and Rotando
- NOES: None
- C. Resolution Authorizing Award of Contract for Sodium Hydroxide

The Authority advertised and received bids for the contract entitled Sodium Hydroxide 50% W/W. One bid was received on January 7, 2025. The bid was reviewed by the Water Quality Assistant Manager as set forth in a memorandum dated January 9, 2025, a copy of which was reviewed by the Members. It was recommended that the contract be awarded to George S. Coyne Chemical Company, Inc., for its low responsive bid in the total not to exceed amount of \$412,959.00, as permitted by the Local Public Contracts Law. Member Chumer moved and offered the following resolution:

RESOLUTION NO. 05-25

RESOLUTION AUTHORIZING AWARD OF CONTRACT FOR SODIUM HYDROXIDE

"COPY ANNEXED"

Member Huber seconded the motion which was duly adopted by the following vote:

- YEAS: Chairman Marucci; Members Chumer, Huber, Kiracofe, Loughman and Rotando
- NOES: None
- D. Resolution Authorizing Miscellaneous Operations Vendor Services

SMCMUA requested proposals for services to be performed throughout 2025 for: 1) on call and emergency plumbing services; and 2) heavy commercial vehicle maintenance and repair services. The Executive Director reviewed the proposals received for the providing of such services. In a memorandum dated January 8, 2025, the Executive Director recommends authorizing: 1) Griggs Plumbing & Heating for on call and emergency plumbing services in the not to exceed amount of \$20,000.00; and 2) Nationwide Truck Repair Center for heavy commercial vehicle maintenance and repair services in the not to exceed amount of \$40,000.00, a copy of which memorandum was reviewed by the Members. These purchases are being made without public bidding as being less than the bidding threshold of \$44,000.00 provided in the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.). Both vendors completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political

or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and will prohibit them from making any reportable contributions through 2025. Member Chumer moved and offered the following resolution:

RESOLUTION NO. 06-25

RESOLUTION AUTHORIZING MISCELLANEOUS OPERATIONS VENDOR SERVICES

"COPY ANNEXED"

Member Huber seconded the motion which was duly adopted by the following vote:

- YEAS: Chairman Marucci; Members Chumer, Huber, Kiracofe, Loughman and Rotando
- NOES: None
- E. Resolution Authorizing an Energy Agent Contract with Gabel Associates, Inc., and Authorizing the Executive Director, in his Absence the Engineering Manager, to Award a Contract and/or Reject Bids in Response to the Request for Bids for Electric Generation Service Issued on Behalf of the New Jersey Sewerage and Municipal Utility Authority Electrical Supply Aggregation

The Authority previously participated in the formation and implementation of the New Jersey Sewerage and Municipal Utility Authority Electrical Supply Aggregation ("NJSMUAESA"), which is a consortium of New Jersey Sewerage and Municipal Utility Authorities formed for the purpose of soliciting and securing bids on an aggregated basis for electric generation service from licensed electric power suppliers pursuant to the provisions of the "Electric Discount and Energy Competition Act" (P.L. 1999, c.23, N.J.S.A. 48:3-49 et. seq., "the Act"), and thereby and thereby enjoying the benefits of joint purchasing and bulk power purchasing discounts. The existing electric power supply contract(s) for the Authority's electric accounts, awarded and entered as a result of a bid conducted by the NJSMUAESA in March 2023 will expire upon the meter read dates in November 2024 and May 2025 for each Authority electric account. The Authority desires to continue its purchase of electric generation service for its electric accounts as a participant in the NJSMUAESA to derive the benefits of bulk purchasing discounts. The NJSMUAESA intends to issue a Request for Bids ("RFB") on or about January 22, 2025, for the purpose of seeking bids for electric generation service from licensed electric power suppliers to replace the current supply contract(s) scheduled to expire in November 2024 and May 2025. As a participant in the NJSMUAESA, the Authority requires the services of an "Energy Agent," as defined in the "Electric Discount and Energy Competition Act," to administer the bid process and arrange for the sale of retail electric generation service by a licensed retail electric power supplier to the Authority. The Authority previously approved the retention of Gabel Associates, Inc. as the Authority's Energy Agent in connection with the procurement of electricity supply for the Authority's electric accounts. The Energy Agent shall provide the Authority with services, including but not limited

to, analyzing the Authority's energy needs, quantifying the Authority's load profile, developing an energy plan for the Authority, preparing bid specifications and, upon approval of the bid specifications, bidding a contract for the supply of electric generation service to the Authority. The Energy Agent shall not receive any monetary compensation directly from the Authority for the services to be provided. Member Rotando moved and offered the following resolution:

RESOLUTION NO. 07-25

RESOLUTION AUTHORIZING AN ENERGY AGENT CONTRACT WITH GABEL ASSOCIATES, INC., AND AUTHORIZING THE EXECUTIVE DIRECTOR, IN HIS ABSENCE THE ENGINEERING MANAGER, TO AWARD A CONTRACT AND/OR REJECT BIDS IN RESPONSE TO THE REQUEST FOR BIDS FOR ELECTRIC GENERATION SERVICE ISSUED ON BEHALF OF THE NEW JERSEY SEWERAGE AND MUNICIPAL UTILITY AUTHORITY ELECTRICAL SUPPLY AGGREGATION

"COPY ANNEXED"

Member Huber seconded the motion which was duly adopted by the following vote:

- YEAS: Chairman Marucci; Members Chumer, Huber, Kiracofe, Loughman and Rotando
- NOES: None

SUCH OTHER MATTERS TO LEGALLY COME BEFORE THE BOARD

A. 2025-2026 Meeting Start Times

The members discussed the meeting start times for the period of February 2025 through January 2026. It was decided to maintain the meeting start time at 7:00 PM, except for the reorganization meeting, which will begin at 6:00 PM.

<u>REPORTS</u>

- B. Engineering Division December 2024
- C. Finance Division December 2024
 - 1. Human Resources December 2024
- D. Information Technology December 2024
- E. Operations Division December 2024
- F. Operations Risk Management Division December 2024
- G. Water Quality Division December 2024

RESUMPTION OF OTHER BUSINESS

A. Resolution Authorizing Closed Session Discussion

Chairman Marucci was advised by Counsel that the following item on the agenda may be excluded from the portion of the meeting open to the public pursuant to the exception set forth in the Open Public Meetings Act. He proposed a motion that discussion of current litigation be held in closed session pursuant to subsection 7 of Section 12b of the Open Public Meetings Act (NJSA 10:4-6 et seq.). Chairman Marucci offered the following resolution:

RESOLUTION NO. 08-25

RESOLUTION AUTHORIZING CLOSED SESSION DISCUSSION

"COPY ANNEXED"

Member Rotando seconded the motion which was duly adopted by the following vote:

- YEAS: Chairman Marucci; Members Chumer, Huber, Kiracofe, Loughman and Rotando
- NOES: None

[ENTER CLOSED SESSION.]

[RESUMPTION OF PUBLIC SESSION.]

ADJOURNMENT

There being no further business, Member Rotando moved that the meeting be adjourned. Member Huber seconded the motion which was duly adopted by the Members. The meeting adjourned at 8:01 PM.

THE SOUTHEAST MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY

ALEXIS BOZZA Assistant Secretary

SUNSHINE LAW STATEMENT

Adequate notice of this meeting has been provided in accordance with the provisions of the "Open Public Meetings Act", in the following manner:

1. By posting a copy of the Annual Notice of SMCMUA's regular meetings on the Bulletin Board at SMCMUA's offices at 19 Saddle Road, Cedar Knolls, New Jersey, and by delivering copies of such notice for posting at similar public places in the municipal buildings of the Town of Morristown, the Townships of Hanover and Morris and the Borough of Morris Plains on February

5, 2024; and

2. By providing copies of the Annual Notice to the clerks of the Townships of Chatham, Harding, Mendham, Randolph and Parsippany-Troy Hills, the Boroughs of Florham Park, Madison and Wharton, and the County of Morris on February 5, 2024; and

3. By providing copies of the Annual Notice for publication to the Daily Record and the Star Ledger on February 5, 2024.



Resolution No. 01-25

RESOLUTION APPROVING CLOSED SESSION MINUTES

RESOLVED that the attached minutes of the Closed Session Meeting held on December 19, 2024, be and the same are hereby approved but withheld from public inspection and insertion in the regular Minute Book pending release for public disclosure pursuant to the provisions of the Open Public Meetings Act; and

BE IT FURTHER RESOLVED that the minutes be inserted in the Closed Session Minute Book of the Authority pending such disclosure.

* * * * *

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on January 16, 2025.

ALEXIS BOZZA, Ássistant

Vote on Resolution:

<u>Member</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	Nay	<u>Abstain</u>	<u>Absent</u>
Michael Chumer			A			
Arthur Clarke						$\mathbf{\Sigma}$
Max Huber		図	M			
Nathan Kiracofe			M			
Matthew Loughman			\boxtimes			
Ralph Rotando	M		ম্য			
Patricia Webster						团
Chairman Nicola Marucci			M			

Dated: January 16, 2025

Board Members

Morristown: Arthur Clarke Max Huber Morris Township: Michael Chumer Matthew Loughman Morris Plains: Ralph R. Rotando Patricia Webster Hanover Township: Nathan Kiracofe Nicola Marucci

Executive Director: Drew Saskowitz



Resolution No. 02-25

RESOLUTION AUTHORIZING PAYMENT OF JANUARY 2025 LIST OF BILLS

BE IT RESOLVED that authorization is hereby granted to make payment of the following list of bills:

OPERATING FUND

Total Salary and Wages	\$	423,898.41
Total Operating Fund Checks and Wire Transfers	\$	773,080.61
CAPITAL FUND		
Total Capital Fund Expenditures	<u>\$</u>	452,442.63
TOTAL OF JANUARY 2025 LIST OF BILLS	\$	1,649,421.65

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I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on January 16, 2025.

ALEXIS BOZZA, Assistant Secre

Vote on Resolution:

Member	<u>Motion</u>	Second	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Michael Chumer		凶	Ŕ			
Arthur Clarke						凶
Max Huber			Ø			
Nathan Kiracofe			KJ			
Matthew Loughman			۲Į			
Ralph Rotando	达					
Patricia Webster						M
Chairman Nicola Marucci			X)			· 🔲

Dated: January 16, 2025

Board Members

Morristown: Arthur Clarke Max Huber Morris Township: Michael Chumer Matthew Loughman Morris Plains: Ralph R. Rotando Patricia Webster Hanover Township: Nathan Kiracofe Nicola Marucci

Executive Director: Drew Saskowitz

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds available (\$1,649,421.65) for payment of the resolution entitled Resolution Authorizing Payment of January 2025 List of Bills in SMCMUA's 2025 Budget.

CHARLES MAGGIO, Treasurer



Amount

Resolution No. 03-25

RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS BETWEEN OPERATING BUDGET APPROPRIATIONS

WHEREAS, the Authority's Chief Financial Officer/Treasurer has advised that there are certain budget line items in the 2024 Operating Budget that require additional funding; and

WHEREAS, the Chief Financial Officer/Treasurer has requested that such balances be transferred from other budget line items with a balance to those requiring additional funds to balance; and

WHEREAS, it appears that such transfers are in the best interest of the Authority and the Water System;

NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority that the following transfers within the Operating Budget are hereby approved:

Budget Line Item Title

Transfer To: 02-11-400-601 **ENGINEERING: Professional Services** \$4,000.00 02-11-400-605 **ENGINEERING: General Expenses** \$2,500.00 \$5,000.00 02-12-400-693 **IT: Communications - Radios** \$19,000.00 **IT:** Communications - Cable 02-12-400-635 \$2,500.00 02-12-400-615 IT: Prof Memberships, Training, Education \$4,000.00 **IT: General Expenses** 02-12-400-605 \$3,500.00 **IT: Software** 02-12-400-603 \$18,000.00 02-12-400-602 IT: Hardware **FINAN: General Expenses** \$500.00 02-30-400-605 \$4,500.00 02-40-400-616 CUST SVC: ACH/WEB-ACH/CC Fees CUST SVC: Cust Record/Collect Billing Sv \$2,500.00 02-40-400-617 \$2,000.00 **HEALTH SAFETY & SECURITY: Dues & Seminars** 02-40-550-615 \$9,000.00 02-40-550-623 **HEALTH SAFETY & SECURITY: Uniforms** \$1,500.00 **HEALTH SAFETY & SECURITY: Equipment** 02-40-550-690

Board Members

Morristown: Arthur Clarke Max Huber Morris Township: Michael Chumer Matthew Loughman Morris Plains: Ralph R. Rotando Patricia Webster Hanover Township: Nathan Kiracofe Nicola Marucci

Executive Director: Drew Saskowitz

Budget Line Item	Title		<u>Amount</u>
Transfer To:			
02-50-400-628	OPER: General Expenses		\$3,500.00
02-50-400-690	OPER: Tools		\$7,000.00
02-70-400-651	TREAT: Emergency Generator Maintenance		\$12,000.00
02-70-400-652	TREAT: Purchased Water		\$450,000.00
02-30-400-800	FINAN: Temporary Staff		\$5,000.00
		Total	\$556,000.00
Transfer From:			
02-11-400-501	ENGINEERING: Salary & Wages		\$6,500.00
02-12-400-503	IT: Standby		\$34,000.00
02-12-400-502	IT: Administration - Overtime		\$18,000.00
02-30-400-613	FINAN: Consultant Svc-Audit		\$7,500.00
02-40-550-624	HEALTH SAFETY & SECURITY: Safety Training		\$12,500.00
02-50-400-605	OPER: Paint and Supplies		\$10,500.00
02-70-400-637	TREAT: Treatment Chemicals		\$12,000.00
02-92-492-659	OTHER: Contingency		\$100,000.00
02-70-400-649	TREAT: Electrical Maintenance & Rep		\$150,000.00
02-70-400-637	TREAT: Treatment Chemicals		\$50,000.00
02-30-400-501	FINAN: Salary & Wages		\$5,000.00
02-20-400-608	STATUT: Medical Insurance - Active		\$150,000.00
		Total	\$556,000.00
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AND BE IT FURTHER RESOLVED that the Chief Financial Officer/Treasurer be and is hereby authorized and directed to take whatever actions are necessary or convenient to effectuate the provisions of this Resolution and the transfer is hereby approved.

* * * * *

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on January 16, 2025.

ALEXIS BOZZA, Assistant Secret

Vote on Resolution:

<u>Member</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nav</u>	<u>Abstain</u>	<u>Absent</u>
Michael Chumer			X			
Arthur Clarke						X.
Max Huber		<u>کا</u>	凶			
Nathan Kiracofe			M			
Matthew Loughman			凶			
Ralph Rotando	M		X			
Patricia Webster						\
Chairman Nicola Marucci			X			



Resolution No. 04-25

RESOLUTION AUTHORIZING EXTENSION OF COMPETITIVE CONTRACT FOR CONSULTING SERVICES IN CONNECTION WITH FINANCIAL ADVISORY SERVICES

WHEREAS, the Authority entered into a contract dated March 1, 2023, with Acacia Financial Group, Inc. ("Acacia"), for consulting services in connection with financial advisory services (the "Contract"); and

WHEREAS, the Contract was for an initial term of one year with an option to renew by SMCMUA for up to four additional years under certain conditions as permitted by N.J.S.A. 40A:11-4.2 of the Local Public Contracts Law; and

WHEREAS, on February 15, 2024, the contract was extended for a period of one year at the same terms and conditions, including price, as set forth in the contract; and

WHEREAS, the Chief Financial Officer has recommended that the Contract be extended for an additional period of one year; and

WHEREAS, the Members hereby find, based upon a memorandum of the Chief Financial Officer dated January 8, 2025, a copy of which is annexed hereto, that the services are being performed by Acacia under the Contract in an effective and efficient manner; and

WHEREAS, the extension will be on the same terms and conditions, including price, as set forth in the existing Contract; and

WHEREAS, the maximum cost to is \$20,000.00 covering a one year period; and

WHEREAS, the Treasurer has certified that there are sufficient funds available in the 2025 Budget; and

NOW THEREFORE, BE IT RESOLVED by The Southeast Morris County Municipal Utilities Authority as follows:

Board Members

Morristown: Arthur Clarke Max Huber Morris Township: Michael Chumer Matthew Loughman Morris Plains: Ralph R. Rotando Patricia Webster Hanover Township: Nathan Kiracofe Nicola Marucci

Executive Director: Drew Saskowitz

- 1. The term of the Contract dated March 1, 2023, between SMCMUA and Acacia Financial Group, Inc., be and the same is hereby extended for an additional period of one year as provided in the Contract and permitted by the Local Public Contracts Law;
- 2. The extension shall be on the same terms and conditions, including price, as set forth in the existing Contract;
- 3. The Executive Director and Assistant Secretary be and they are hereby authorized and directed to execute and deliver the extension agreement or other document as may be required, and approved by the General Counsel, in order to effectuate the intent of this resolution.

* * * * *

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on January 16, 2025.

ALEXIS BOZZA, Assistant Secre

Vote on Resolution:

<u>Member</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Michael Chumer	M		N			
Arthur Clarke						X
Max Huber			K			
Nathan Kiracofe			M			
Matthew Loughman		X	M			
Ralph Rotando			M			
Patricia Webster						ম
Chairman Nicola Marucci			X			



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MEMORANDUM

TO: SMCMUA Board

FROM: Charles Maggio, Chief Financial Officer/Treasurer

RE: Consulting Services in connection with Financial Advisory Services

DATE: January 8, 2025

On February 16, 2023, SMCMUA awarded a competitive contract for consulting services in connection with financial advisory services to Acacia Financial Group, Inc. (Acacia) in the not to exceed amount of \$20,000 (the Contract). The Contract, dated March 1, 2023, consists of the appointment of a financial advisor to assist SMCMUA with respect to the issuance of bonds, notes and other obligations, to provide general consulting services concerning the impact of same on SMCMUA's rate structure, and other financial matters as directed on an as-needed basis.

The Contract was for an initial term of one year with options to renew by the Authority under certain conditions as permitted by NJSA 40A:11-15 of the Local Public Contracts Law.

On February 15, 2024, a one-year extension was authorized.

Acacia has agreed to extend the Contract for an additional one-year period on the same terms and conditions, including price, as set forth in the existing Contract. The services are being performed by Acacia in an effective and efficient manner. It is recommended that the Contract with Acacia be extended for a one-year period.

I certify that funds in the not-to-exceed amount of \$20,000 are available in 2025 Budget Account No. 02-10-400-609 (ADMIN: Prof Services - Business & Water).

TREASURER'S CERTIFICATION

I hereby certify funds are available for payment of a one-year extension to the competitive contract with Acacia Financial Group for consulting services in connection with financial advisory services. The total maximum annual amount of this extension will not exceed \$20,000.00. This item will be charged to 2025 Operating Budget Account No. 02-10-400-609 (ADMIN: Prof Services - Business & Water).

CHARLES MAGGIO, Treasurer



Resolution No. 05-25

RESOLUTION AUTHORIZING AWARD OF A CONTRACT FOR SODIUM HYDROXIDE 50% W/W

WHEREAS, the Authority advertised and received bids for the contract entitled Sodium Hydroxide 50% W/W; and

WHEREAS, one bid was received on January 7, 2025; and

WHEREAS, the bid has been reviewed by the Water Quality Assistant Manager as set forth in a memorandum dated January 9, 2025, a copy of which memorandum is annexed hereto; and

WHEREAS, the Water Quality Assistant Manager has recommended that the contract be awarded to George S. Coyne Chemical Company, Inc., for its low responsive bid in the total not to exceed amount of \$412,959.00, as permitted by the Local Public Contracts Law; and

WHEREAS, the Treasurer has certified that funds are available in the 2025 Budget for the portion to be expended in 2025; the portion to be expended in 2026 will be subject to approval of the 2026 Budget; and

NOW THEREFORE BE IT RESOLVED, by The Southeast Morris County Municipal Utilities Authority as follows:

- 1. That a contract entitled Sodium Hydroxide 50% W/W be awarded to the low bidder, George S. Coyne Chemical Company, Inc., in accordance with its responsive bid submitted on January 7, 2025, in the amount not to exceed \$412,959.00.
- 2. That the Executive Director be and is hereby authorized and directed to execute a contract with regard to said contract on behalf of the Authority in the manner provided by law.

* * * * *

Board Members

Morristown: Arthur Clarke Max Huber Morris Township: Michael Chumer Matthew Loughman Morris Plains: Ralph R. Rotando Patricia Webster Hanover Township: Nathan Kiracofe Nicola Marucci

Executive Director: Drew Saskowitz

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on January 16, 2025.

ALEXIS BOZZA, Assistant Secretary

Vote on Resolution:

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<u>Member</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Michael Chumer	\mathbf{X}		図			
Arthur Clarke						M
Max Huber		M	図			
Nathan Kiracofe			囟			
Matthew Loughman			<u>ک</u> ر			
Ralph Rotando			赵			
Patricia Webster			K			M
Chairman Nicola Marucci			X			



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MEMORANDUM

TO: SMCMUA Board

FROM: Clare Peragine, Water Quality Assistant Manager C_{P}

RE: Sodium Hydroxide 50% W/W

DATE: January 9, 2025

CC: Drew Saskowitz, Executive Director Charles Maggio, Chief Financial Officer Alexis Bozza, Executive Administrative Assistant

The Authority advertised and received bids for the above referenced contract on January 7, 2025. Bid packages were obtained by seven companies where one company, George S. Coyne Chemical Co., Inc., submitted a bid. The unit price per gallon is \$13.7653.

Liquid Sodium Hydroxide is used to adjust the acidity or alkalinity (also known as pH) of water. It is recommended that a contract be awarded to George S. Coyne Chemical Co., Inc., for its low, responsive and responsible bid. The total not to exceed amount of the contract is \$412,959.00. The Treasurer has certified that sufficient funds are available in the 2025 Budget for the portion to be expended in 2025; the portion to be expended in 2026 will be subject to approval of the 2026 Budget.

Description	Account	2025	2026	Total
Water Treatment and Pumping: Treatment Chemicals	02-70-400-637	378,545.75	\$34,413.25	\$412,959.00

TREASURER'S CERTIFICATION

I hereby certify funds for payment of a contract with George S. Coyne Chemical Co., Inc., for Sodium Hydroxide 50% W/W as follows:

1. In 2025, funds are available in the amount of \$378,545.75; and

2. In 2026, funds will be available in the amount of \$34,413.25 subject to the approval of the 2026 Budget.

The total maximum amount of this contract will not exceed \$412,959.00. This item will be charged to Account No. 02-70-400-637 (Water Treatment and Pumping: Treatment Chemicals).

CHARLES MAGGIO, Treasurer





Resolution No. 06-25

RESOLUTION AUTHORIZING MISCELLANEOUS OPERATIONS VENDOR SERVICES

WHEREAS, SMCMUA requested proposals for services to be performed throughout 2025 for: 1) on call and emergency plumbing services; and 2) heavy commercial vehicle maintenance and repair services; and

WHEREAS, the Executive Director reviewed the proposals received for the providing of such services; and

WHEREAS, in a memorandum dated January 8, 2025, the Executive Director recommends authorizing: 1) Griggs Plumbing & Heating for on call and emergency plumbing services in the not to exceed amount of \$20,000.00; and 2) Nationwide Truck Repair Center for heavy commercial vehicle maintenance and repair services in the not to exceed amount of \$40,000.00, a copy of which memorandum is attached as Exhibit "A"; and

WHEREAS, these purchases are being made without public bidding as being less than the bidding threshold of \$44,000.00 provided in the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.); and

WHEREAS, both vendors completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and will prohibit them from making any reportable contributions through 2025; and

WHEREAS, the Treasurer has determined and certified in writing that the value of the Contract will exceed \$17,500.00; and

WHEREAS, funds are available and have been certified by the Treasurer; and

NOW THEREFORE, BE IT RESOLVED, by The Southeast Morris County Municipal Utilities Authority as follows:

Board Members

Morristown: Arthur Clarke Max Huber Morris Township: Michael Chumer Matthew Loughman Morris Plains: Ralph R. Rotando Patricia Webster Hanover Township: Nathan Kiracofe Nicola Marucci

Executive Director: Drew Saskowitz

- That the proposals received from: 1) Griggs Plumbing & Heating for on call and emergency plumbing services in the not to exceed amount of \$20,000.00; and 2) Nationwide Truck Repair Center for heavy commercial vehicle maintenance and repair services in the not to exceed amount of \$40,000.00, be and the same are hereby approved.
- 2. That the Executive Director be and is hereby authorized and directed to execute the purchase orders on behalf of SMCMUA in the manner provided by law.

* * * * *

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on January 16, 2025.

ALEXIS BOZZA, Assistant Sec

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Vote on Resolution:

Member	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Michael Chumer	X		図			
Arthur Clarke						M
Max Huber		ম	শ্ব			
Nathan Kiracofe			КJ			
Matthew Loughman			Ŋ			
Ralph Rotando			凶			
Patricia Webster						ম
Chairman Nicola Marucci			M			



MEMORANDUM

TO: SMCMUA BoardFROM: Drew Saskowitz, Executive DirectorRE: Miscellaneous Operations Vendor Services for 2025

DATE: January 8, 2025

The Authority's Operations Division is in need of services to be performed throughout 2025 for: 1) on call and emergency plumbing services; and 2) heavy commercial vehicle maintenance and repair services. The Authority has solicited proposals to multiple vendors. Based on review of the proposals submitted, it is requested that the below vendors be authorized for use in 2025 up to the not to exceed amounts stated.

Vend	lor	Maximum
1) 🤆	Griggs Plumbing & Heating	\$20,000.00
2) N	lationwide Truck Repair Center	\$40,000.00

The above purchases are being made without public bidding as being less than the bidding threshold of \$44,000.00 provided in the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.). Both vendors have completed and submitted Business Entity Disclosure Certifications which certify that they have not made any reportable contributions to any political or candidate committee in the Township of Hanover, Borough of Morris Plains, Town of Morristown and the Township of Morris in the previous one year, and that the contract will prohibit them from making any reportable contributions through 2025.

The Treasurer has certified that funds are available in the 2025 Operating Budget as follows:

Account No.	Account Name	Amount
02-50-400-641	Operations – Administrative: Facility Maintenance	\$20,000.00
02-60-400-629	Transmission & Distribution: Vehicle & Equip. – Maintenance	\$40,000.00

CERTIFICATION OF VALUE IN EXCESS OF \$17,500 (PAY-TO-PLAY LAW)

The undersigned hereby certifies that the maximum amounts for: 1) on call and emergency plumbing services; and 2) heavy commercial vehicle maintenance and repair services, authorized with Griggs Plumbing & Heating and Nationwide Truck Repair Center respectively exceeds \$17,500.

CHARLES MAGGIO, Treasurer

TREASURER'S CERTIFICATION

I hereby certify that there are sufficient funds available for payment of not to exceed purchase orders in SMCMUA's 2025 Budget as follows:

Vendor	Charge to Account	Amount
Griggs Plumbing & Heating	02-50-400-641 Operations – Administrative:	\$20,000.00
	Facility Maintenance	\$20,000.00
Nationwide Truck Repair	02-60-400-629 Transmission & Distribution:	\$40,000.00
Center	Vehicle & Equip. – Maintenance 🥢	\$40,000.00
Dated: January 16, 2025	CHARLES MA	AGGIO, Treasur



Resolution No. 07-25

RESOLUTION AUTHORIZING AN ENERGY AGENT CONTRACT WITH GABEL ASSOCIATES, INC., AND AUTHORIZING THE EXECUTIVE DIRECTOR, IN HIS ABSENCE THE ENGINEERING MANAGER TO AWARD A CONTRACT AND/OR REJECT BIDS IN RESPONSE TO THE REQUEST FOR BIDS FOR ELECTRIC GENERATION SERVICE ISSUED ON BEHALF OF THE NEW JERSEY SEWERAGE AND MUNICIPAL UTILITY AUTHORITY ELECTRICAL SUPPLY AGGREGATION

WHEREAS, The Southeast Morris County Municipal Utilities Authority ("Authority") has participated in the formation and implementation of the New Jersey Sewerage and Municipal Utility Authority Electrical Supply Aggregation ("NJSMUAESA"), which is a consortium of New Jersey Sewerage and Municipal Utility Authorities formed for the purpose of soliciting and securing bids on an aggregated basis for electric generation service from licensed electric power suppliers pursuant to the provisions of the "Electric Discount and Energy Competition Act" (P.L. 1999, c.23, N.J.S.A. 48:3-49 et. seq., "the Act"), and thereby and thereby enjoying the benefits of joint purchasing and bulk power purchasing discounts; and

WHEREAS, the existing electric power supply contract(s) for the Authority's electric accounts, awarded and entered as a result of a bid conducted by the NJSMUAESA in March 2023 will expire upon the meter read dates in November 2024 and May 2025 for each Authority electric account; and

WHEREAS, the Authority desires to continue its purchase of electric generation service for its electric accounts as a participant in the NJSMUAESA to derive the benefits of bulk purchasing discounts; and

WHEREAS, the NJSMUAESA intends to issue a Request for Bids ("RFB") on or about January 22, 2025 for the purpose of seeking bids for electric generation service from licensed electric power suppliers to replace the current supply contract(s) scheduled to expire in November 2024 and May 2025; and

WHEREAS, as a participant in the NJSMUAESA the Authority requires the services of an "Energy Agent," as defined in the "Electric Discount and Energy Competition Act," to administer the bid process and arrange for the sale of retail electric generation service by a licensed retail electric power supplier to the Authority; and

Board Members

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Executive Director: Drew Saskowitz

WHEREAS the Authority previously approved the retention of Gabel Associates, Inc. as the Authority's Energy Agent in connection with the procurement of electricity supply for the Authority's electric accounts; and.

WHEREAS, the Energy Agent shall provide the Authority with services, including but not limited to, analyzing the Authority's energy needs, quantifying the Authority's load profile, developing an energy plan for the Authority, preparing bid specifications and, upon approval of the bid specifications, bidding a contract for the supply of electric generation service to the Authority; and

WHEREAS, the Energy Agent shall not receive any monetary compensation directly from the Authority for the services to be provided; and

WHEREAS, the Authority and the Energy Agent agree that the electricity supply contract(s) ("ESC") between the Authority and the awarded supplier(s) shall provide that the awarded supplier pay the Energy Agent a monthly administrative fee for each account served at a rate of \$.0005 per kilowatt-hour for all months of the ESC; and

WHEREAS, it is the NJSMUAESA's intent to receive bid price submittals on or about February 25, 2025 in response to the RFB to be issued on or about January 22, 2025; and

WHEREAS, due to the fact that the electricity market is highly volatile and bid prices will not be guaranteed past 3:00 p.m. on the day that bids are accepted, the award or rejection of bid(s) must be made on the Authority's behalf by its designated representative by no later than 3:00 p.m. on bid day;

NOW, THEREFORE, BE IT RESOLVED that The Southeast Morris County Municipal Utilities Authority ("Authority") is hereby authorized to participate with the NJSMUAESA for the purpose of securing bids for electric generation service from licensed electric power suppliers for a contract to replace the existing electricity supply contract(s) expiring in November 2024 and May 2025, pursuant to the "Electric Discount and Energy Competition Act" (P.L. 1999, c.23, N.J.S.A. 48:3-49 et. seq., "the Act"), Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq., and applicable regulations.

BE IT FURTHER RESOLVED that the Authority's Executive Director, or in his absence the Engineering Manager, is hereby authorized to act in her sole discretion as the Authority's designated representative to award a contract for the applicable Bid Group(s) to the low, qualified bidder for the contract term and pricing product deemed most beneficial to the Authority, by executing an Award Letter on the day of bid receipt and subsequently executing the Model Supply Contract, or reject an electricity bid, in conjunction with the NJSMUAESA Request for Bids to be issued on or about January 22, 2025. Such authorization to award a contract to the low bidder as the Authority's designated representative is subject to the low bid being equal to or less than the Trigger Price(s) to be established for the applicable Bid Group(s) containing the Authority's accounts prior to the data of receipt of bids by the NJSMUAESA, under the advisement of the Energy Agent.

BE IT FURTHER RESOLVED that, notwithstanding the foregoing, the Authority's Executive Director or in his absence the Engineering Manager, may reject any bid, including, if necessary, all bids (and not award a contract), and if desirable, to authorize the NJSMUAESA to rebid the contract, provided that such rejection is in accordance with the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq.

* * * * *

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on January 16, 2025.

ALEXIS BOZZÁ,

Vote on Resolution:

<u>Member</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Michael Chumer			M			
Arthur Clarke						ÌΩ
Max Huber		\bowtie	ম			
Nathan Kiracofe			A			
Matthew Loughman			ম			
Ralph Rotando	X		X			
Patricia Webster						X
Chairman Nicola Marucci			<u>کر</u>			





Resolution No. 08-25

RESOLUTION AUTHORIZING CLOSED SESSION DISCUSSION

RESOLVED that discussion of current litigation be held in closed session pursuant to subsection 7 of Section 12b of the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.); and

BE IT FURTHER RESOLVED that since the discussion is to be conducted in closed session as permitted by the Act and will involve: (i) questions of attorney/client privilege; and (ii) current litigation, it is not known at this time when, or if, the contents of the discussion or any part thereof may be disclosed.

* * * * *

I hereby certify this to be a true copy of the resolution adopted by the Board of Members at a meeting duly convened of The Southeast Morris County Municipal Utilities Authority on January 16, 2025.

ALEXIS BOZZA, Assistant

Vote on Resolution:

<u>Member</u>	<u>Motion</u>	<u>Second</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
Michael Chumer			M			
Arthur Clarke						M
Max Huber			K			
Nathan Kiracofe			K			
Matthew Loughman			\boxtimes			
Ralph Rotando		X	図			
Patricia Webster						X
Chairman Nicola Marucci	X		M			

Dated: January 16, 2025

Board Members

Morristown: Arthur Clarke Max Huber Morris Township: Michael Chumer Matthew Loughman Morris Plains: Ralph R. Rotando Patricia Webster Hanover Township: Nathan Kiracofe Nicola Marucci

Executive Director: Drew Saskowitz