1.01 INVITATION TO BID

A. Sealed bids will be received by the Executive Director, or assigned delegate, of The Southeast Morris County Municipal Utilities Authority (Owner, Authority or SMCMUA), at the principal offices of the Authority, 19 Saddle Road, Cedar Knolls, New Jersey, on July 29, 2020 at 2:00 PM prevailing time, for “2019 Water System Improvement Project,” at which time and place said bids will be publicly open and read. Due to the COVID-19 state of emergency and in order to limit possible exposure to pathogens, Bidders may attend the public bid opening but are strongly urged to participate by way of phone conference at that time by dialing (872) 240-3412 and entering the access code 768-494-341. To facilitate any bidder's desire to review bids, the Authority shall make copies of the three (3) lowest bids available via email to any requesting bidders. In person review of bids shall not be permitted at the bid opening.

B. A non-mandatory pre-bid meeting will be held via tele-conference on July 7, 2020 at 10:00 AM via GoToMeeting. Participants may join this meeting from any computer, tablet or smartphone at: https://global.gotomeeting.com/join/561718373. Or, participants may dial in using telephone, (872) 240-3212. The Access Code for the meeting is 561-718-373.

C. Please contact Dana Simon at (973) 590-6041 or dsimon@smcmua.org with your request to receive a copy of the Bid Proposal and Specifications package.

1. Upon request for the Bid Proposal and Specifications, a Non-Disclosure Agreement will be provided or sent to you (via email) and must be signed and returned to the SMCMUA with a refundable deposit of Two-Hundred and Fifty dollars ($250.00) made payable to The Southeast Morris County Municipal Utilities Authority.

2. Upon receipt of the signed Non-Disclosure Agreement and refundable deposit, up to three (3) SMCMUA USB drives will be provided containing Div. 00 - Contract documents (printable and secure), Div. 01 – 40 Construction documents (printable and secure), and Construction Drawings (non-printable and secure). Please provide a Federal Express Account Number (or secure other) for the delivery of the USB drive(s).

D. Bidders must use the prepared proposal and related forms which are contained in the Bid Proposal. Each individual proposal and supplied SMCMUA USB drive(s) must be enclosed in a sealed envelope addressed to the Executive Director, The Southeast Morris County Municipal Utilities Authority, marked on the outside with the name of the item or project being bid. No bids will be accepted without the return of the SMCMUA USB drive(s) and/or after the time set forth above; provided, however, that the Authority may, in its
sole discretion, waive this requirement and allow reasonable, minor extensions of time in
cases of bona fide delay due to weather, traffic or similar uncontrollable conditions; and
further if notice of the expected delay is provided to the Authority by messenger,
telephone or e-mail prior to the time set forth above for receipt of bids.

E. No bids will be accepted after any sealed bid is unsealed and opened. Bids may be
submitted personally, by Federal Express, certified mail, courier service or similar media.
No bids may be withdrawn within sixty (60) days after receipt of bids.

F. Upon receipt of the SMCMUA USB drive(s), the Bidder’s deposit of Two-Hundred and Fifty
dollars will be returned within 15 days.

G. The Authority reserves the right to reject any or all bids or waive minor informalities or
irregularities in the bids and to award the Contract to the lowest qualified Bidder.

H. Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq., and
N.J.A.C. 17:27.

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY

Laura Cummings, P.E.
Executive Director