

Notice to Bidders

Sealed proposals will be received by the Executive Director, or assigned delegate, of The Southeast Morris County Municipal Utilities Authority (Owner, Authority or SMCMUA), at the principal offices of the Authority, 19 Saddle Road, Cedar Knolls, New Jersey, on October 11, 2017 at 2:00PM prevailing time, for "Maintenance, Servicing and Repair of HVAC Systems", at which time and place said bids will be publicly open and read.

The Information and Instructions for Bidders, Proposal, Contract and Specifications may be obtained at the offices of the Authority, 19 Saddle Road, Cedar Knolls, New Jersey 07927 Monday through Friday, between the hours of 9:00AM and 4:00PM. Please contact Alexis Bozza at 973-326-6867 or abozza@smcmua.org to obtain a copy of the Specifications and Bid Proposal package.

Bidders must use the prepared proposal form which is contained in the Contract Documents. Each individual proposal must be separately enclosed in a sealed envelope addressed to the Executive Director, The Southeast Morris County Municipal Utilities Authority, marked on the outside with the name of the item or project being bid on. Bids may be submitted personally, by Federal Express, certified mail, courier service or similar media. No bids may be withdrawn within sixty (60) days after receipt of bids. No bids will be accepted after the time set forth above; provided, however, that the Authority may, in its sole discretion, waive this requirement and allow reasonable, minor extensions of time in cases of bona fide delay due to weather, traffic or similar uncontrollable conditions; and further provided that notice of the expected delay is provided to the Authority by messenger, telephone or e-mail prior to the time set forth above for receipt of bids. No bids will be accepted after any sealed bid is unsealed and opened. The Authority reserves the right to reject any or all bids or waive minor informalities or irregularities in the bids and to award the Contract to the lowest qualified Bidder.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq., and N.J.A.C. 17:27.

THE SOUTHEAST MORRIS COUNTY
MUNICIPAL UTILITIES AUTHORITY

Laura Cummings, P.E.
Executive Director/Chief Engineer